

Historic Preservation Commission
Minutes - May 9, 2023

1. Call to Order: Chairman Moore called the meeting to order at 6:00pm.
2. Roll Call: Chairman Moore; Commissioners Beroza, Sanders, and Griffin were present. Commissioner Nelson was absent.

Staff: Bryan Wood – Community Development Director and Christine Sewell – Recording Clerk

Guests: Elle Loudermilk – Perry Historical Society

3. Citizens with Input – None
4. Announcements
 - a. Please place cell phones in silent mode – Chairman Moore asked for cell phones to be silenced.

5. Approval of the Agenda

Commissioner Griffin motioned to approve the agenda as submitted; Commissioner Beroza seconded; all in favor and was unanimously approved.

6. Approval of Minutes – April 11, 2023, Meeting

Commissioner Sanders motioned to approve as submitted; Commissioner Griffin seconded; all in favor and was unanimously approved.

7. Old Business - None

8. New Business
 - a. Discussion of design guidelines application

Mr. Wood asked in follow up to the previous meeting questions in regard to enforcement of the guidelines and how the Commission would like to handle. Chairman Moore voiced concern there will be potential issues with property owners not being able to do what they wanted and have a process to follow. Commissioner Sanders voiced concern with being able to find materials and craftsmen to perform the work. It was asked if information could be provided on craftsmen; Mr. Wood advised staff could do some research and this information if obtained could be provided, but it would not be provided as a recommendation for a contractor, but only as a courtesy. Discussion ensued with the Commissioners weighing in on what items they would be comfortable with such as if already vinyl replacing with the same; brick already painted can do again; but concern with painting brick that has not been done so. Windows should only be what's visible from the street or the entire house; Mr. Wood advised the impact of the property is just not the public, but the neighbors. Roofing, additions, driveways, and modern features such as solar panels and satellite dishes were discussed. The Commission agreed the same standards have to apply to all the areas and preservation for the next generation and preserving the historical integrity. Mr. Wood reviewed the COA process, which included the application, submittal deadlines, and staffs' report to the Commission and the public hearing procedures.

- b. Update on Report of Nomination (if comments received from DCA)

Mr. Wood advised as of this afternoon comments had not been received.

9. Other Business

- a. Commission questions or comments – Ms. Loudermilk suggested holding informal sessions before the process begins so property owners are aware of the requirements and also reaching out to local realtors.

10. Adjournment – there being no further business to come before the Commission the meeting was adjourned at 7:03pm.

Approved 07.11.23